

# *Board of Education*

## *Mesa County Valley School District 51*

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*Business Meeting*

*August 21, 2012*

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### **Business Meeting Minutes**

A - Jeff Leany  
 B - Ann Tisue  
 C - Harry Butler  
 D - Leslie Kiesler  
 E - Greg Mikolai

**Board of Education**  
**Mesa County Valley School District 51**  
**Business Meeting Minutes: August 21, 2012**  
**Adopted: September 18, 2012**

	A	B	C	D	E	AGENDA ITEMS	ACTION
Present	x		x	x	x	<b>A. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL</b> ➤ Mr. Mikolai welcomed attendees to the August Board Business Meeting and gave instructions for meeting participants to address the Board, under <i>Item G. Audience Comments.</i> ➤ [Mrs. Tisue arrived at 6:03 p.m.]	6:00 p.m.
Absent		x					
Motion			x			<b>B. AGENDA APPROVAL</b>	Revised
Second				x			
Aye	x	x	x	x	x	<b>C. MEETING MINUTES &amp; SUMMARY APPROVAL</b> C-1. June 5, 2012, Regular Meeting Minutes	Adopted as Presented
No							
Motion				x		C-2. June 19, 2012, Business Meeting Minutes	Adopted as Presented
Second			x				
Aye	x	x	x	x	x	<b>D. RECOGNITIONS</b> D-1. Certificate of Achievement for Excellence in Financial Reporting: Mrs. Nancy Paregien, Director of Finance/Payroll and Mrs. Melissa Callahan DeVita, Chief Operations Officer [Resolution: 12/13: 05] ➤ For the thirteenth year, the District's finance and payroll department has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association. The GFOA'S Award for Excellence in Government Finance recognizes contributions to the practice of government finance which exemplifies outstanding financial management. This is the highest recognition in the area of governmental accounting and financial reporting. ➤ The Board and Mr. Schultz congratulated Mrs. Paregien and Mrs. DeVita for their recognition.  D-2. HOSA National Leadership Conference and Competition Winners [Resolution: 12/13: 09] ➤ Four Mesa County Valley School District 51 students participated in the Health Occupations Students of America (HOSA) National Leadership Conference and received top ten finalist recognitions: <ul style="list-style-type: none"> <li>• Maya Freismuth – Grand Junction High School</li> <li>• Mikayla O'Brien – Grand Junction High School</li> <li>• Laura Bloom – Grand Junction High School</li> <li>• Kyra Down – Mesa Valley Vision</li> </ul>	
No	x	x	x	x	x		

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# Board of Education

## Mesa County Valley School District 51

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AGENDA ITEMS	ACTION
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- Rachel Trogdon of Grand Junction High School placed in the top 25 students in the nation, out of over 500. Mrs. Theresa Bloom, HOSA Advisor, was honored as the Outstanding Advisor from Colorado.
- The Board and Superintendent congratulated the HOSA Program for their awards.
  
- D-3. American School Band Directors Association (ASBDA) Membership; Phi Beta Mu Outstanding Band Director of the Year – Mr. Ryan Crabtree [Resolution 12/13: 10]
  - Mr. Ryan Crabtree, Band Director at Fruita Monument High School, has been acknowledged by two highly acclaimed musical organizations. Mr. Crabtree was inducted into the American School Band Directors Association (ASBDA) and was awarded the “Outstanding Young Band Director of the Year” by Phi Beta Mu.
  - The Board of Education and Superintendent congratulated Mr. Crabtree for his hard work and determination.
  
- D-4. DRIP Project Recognition (Drought Response Leadership Award)
  - Mr. Schultz reported representatives from the Drought Response Program (DRIP) presented Mesa County Valley School District 51 with an award for efforts in water conservation at both Fruita Monument High School and the Career Center. Mr. Eric Anderson, Resource Conservation Manager for the District, Mrs. Laurie Krisman, Representative from Career Center and Mr. Joe Burtard, Ute Water Representative, were present to accept the Board’s and Superintendent’s thanks and congratulations.
  
- E. BOARD REPORTS/COMMUNICATIONS/REQUESTS
  - Mrs. Tisue reported traveling to Denver to listen to an author, John Corcoran, who wrote the book “The Teacher Who Couldn’t Read.” Mrs. Tisue attended a conference call with the Colorado Department of Education regarding schools of innovation. This program is aimed to create more choices for students. Mrs. Tisue shared information regarding a Legacy Grant, which will soon be available.
  - Mrs. Kiesler reported attending the Federal Relations Network Meeting and the Colorado Association of School Boards (CASB) Legislative Committee Meeting. She outlined the process for all Board of Education’s to write and submit reform legislation through CASB.
  - Mr. Butler reported attending the Latin Angelo Alliance (LAA) Scholarship Dinner. Eight students received scholarships. Mr. Butler thanked the LAA for their partnership with School District 51.
  - Mr. Mikolai attended a meeting with the District 51 Foundation Board and reported fundraising efforts will soon be taking place.
  
- F. LEGISLATIVE REPORT
  - Mrs. Kiesler reported attending a Federal Relations Network Meeting and a Colorado Association of School Boards Board Meeting. She reminded the Board of the CASB Regional Meeting on October 1 at the Double Tree Hotel.

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A B C D E

**AGENDA ITEMS** **ACTION**

**G. AUDIENCE COMMENTS**

- Mr. Mikolai read the guidelines for meeting attendees to address the Board. The following requests were received:
  - Mrs. Marge Fox, 683 Moonridge Court, Grand Junction, CO 81505
    - Mrs. Fox thanked the Board for the opportunity to share information on Great Education Colorado, 2012: Year of the Student. Mrs. Fox reported on Colorado's chronic underfunding of education. She shared state and national education averages and rankings. She asked the Board to consider passing a resolution requesting legislatures find new ways to solve the funding problem for education. The Board and Superintendent thanked her for her report.
  - Mrs. Jackie Nishiya, 344 33 Road, Palisade, CO 81526
    - Mrs. Nishiya reported concerns regarding the new bus and walking distance policy. She reported statistics regarding pedestrian/automobile accidents. She asked the Board to reconsider their decision to change the walking distance. The Board and Superintendent thanked Mrs. Nishiya.
  - Mr. Mark Nishiya, 2658 Dahlia Court, Grand Junction, CO 81506
    - Mr. Nishiya thanked the Board for allowing him to speak. He provided statistics regarding the new walking boundaries and felt there was potential safety risks for students. Mr. Nishiya respectfully asked the Board to reconsider their decision to change the walking distance. The Board and Superintendent thanked Mr. Nishiya for his information.
  - Mrs. Melissa Lovato, 2523 Madison Avenue, Grand Junction, CO 81505
    - Mrs. Lovato thanked the Board for the opportunity to speak to them. She would like to see the Board change their decision regarding the new walking boundaries. She shared frustration about safety concerns regarding students. Mrs. Lovato asked what she could do to help. She would like to see all parents help find a solution to reinstate funding for buses. The Board and Superintendent thanked Mrs. Lovato.
  - Mrs. Ginger Reavely, 2385 Pleasant Ridge Court, Grand Junction, CO 81507
    - Mrs. Reavely reported her concern for the new walking policy. Her child attends Redlands Middle School and there is concern regarding a lack of sidewalks for students who walk to school. She asked how she could help resolve this issue. She would like to see this change in walking boundaries reversed. The Board and Superintendent thanked Mrs. Reavely for her concern.
  - Mr. Jim Smyth, 2469 Cimarron Drive, Grand Junction, CO 81505
    - Mr. Smyth acknowledged school funding is a legislative issue. He clarified the school Board is not at fault for cutting over 30 million dollars from the budget during the past four years. Mr. Smyth stated there was budget information shared with staff, parents and community for eight months prior to the election. The walking distances boundary changes were part

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						<p>of the projected possible cuts. He acknowledged District 51 administration, certified and classified staff will continue to work hard to make sure students are still the main focus. He thanked the Board for their efforts and dedication to students. The Board and Superintendent thanked Mr. Smyth.</p> <p>H. SUPERINTENDENT'S REPORT</p> <p>H-1. Busing Issues</p> <ul style="list-style-type: none"> <li>➤ Mr. Schultz asked Mrs. Melissa Callahan-DeVita, Chief Operations Officer, and Mr. Tim Leon, Director of Transportation and Safety, to update the Board on the process of considering concerns with the new walking routes. Mrs. DeVita outlined the process and recognized the concern for safety for all students. Parental concerns are a priority and Mrs. DeVita and Mr. Leon are working to address all of them in a timely matter. Mr. Leon reported bus ridership will stabilize after Labor Day and some adjustments to bus routes can be made at that time. The Board thanked Mrs. DeVita and Mr. Leon for their report.</li> </ul> <p>H-2. TCAP (Transitional Colorado Assessment Program)</p> <ul style="list-style-type: none"> <li>➤ Mr. Bill Larsen, Chief Academic Officer, updated the Board on TCAP information. Discussion took place regarding District and school performance frameworks, academic achievement, growth, growth gaps and post-secondary workforce readiness. Mr. Schultz stated the executive instructional team are working with principals to support teachers.</li> </ul> <p>H-3. EARS Grant (Expelled and At-Risk Student Services Grant)</p> <ul style="list-style-type: none"> <li>➤ Mrs. Cathy Haller, Prevention Services Coordinator, summarized the EARS truancy reduction grant the District received. This grant will benefit schools with students who have attendance issues. The focus will be on truant students. This grant will allow for an addition layer of prevention for helping students be successful in their attendance. Mrs. Haller outlined steps the attendance advocates will take to work with at-risk students. The Board thanked Mrs. Haller for the information.</li> </ul> <p>I. EXECUTIVE SESSION</p> <p>J. CONSENT AGENDA</p> <p>J-1. Personnel Actions</p> <p style="padding-left: 40px;">J-1-a. Licensed Personnel</p> <p>J-2. Gifts</p> <p>J-3. Grants</p>	
Motion Second Aye No	x x	x x	x x	x x	x x		Adopted

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Motion Second	x				x	<b>K. BUSINESS ITEMS</b> K-1. Board Policy Second Reading and Adoption K-1-a. JICDE – Bullying Prevention/Education <ul style="list-style-type: none"> <li>• Mr. Schultz noted the Bullying Prevention/Education Policy is being updated to allow better tracking and data collection.</li> </ul> K-1-b. EEAA – Walkers and Riders <ul style="list-style-type: none"> <li>• Discussion took place regarding the District being sensitive to safety concerns of families. Mr. Leon, in collaboration with the City of Grand Junction and Mesa County, are looking at specific hazards and mapping the safest walking route for students.</li> </ul> K-2. Board Policy First Reading K-2-a. FEG/FEGB Construction Contract Bidding and Awards/Contractor's Affidavits and Guarantee <ul style="list-style-type: none"> <li>• Mrs. Lisa Sharp, Director of Purchasing, clarified presenting these policies for revision will update current purchasing procedures to match other agencies in the State of Colorado. Everything is done electronically at this time. Mrs. Sharp outlined the process for bids and awards.</li> </ul> K-2-b. DJE Bidding Requirements and Procedures	Adopted as Presented
Aye	x	x	x	x	<ul style="list-style-type: none"> <li>• Mr. Schultz noted the Bullying Prevention/Education Policy is being updated to allow better tracking and data collection.</li> </ul>		
No							
						<b>L. BOARD OPEN DISCUSSION</b> <ul style="list-style-type: none"> <li>➤ Mr. Leany inquired about the status of the Marijuana Drug Pamphlets that are available for students. Mrs. Diane Cox will be providing 11,000 pamphlets to the District for distribution.</li> <li>➤ Mr. Leany asked about having Mr. Walker Stapleton, Colorado's State Treasurer, visit the Board. Mr. Schultz indicated he is working with Mr. Stapleton's office to come and talk with the Board immediately after the October 1 Colorado Association of School Boards (CASB) Fall Regional Meeting. More information will follow.</li> </ul>	
						<b>M. FUTURE MEETINGS</b> <ul style="list-style-type: none"> <li>➤ Reviewed</li> </ul>	
Motion Second	x					<b>N. EXECUTIVE SESSION: 7:52 p.m.</b> <ul style="list-style-type: none"> <li>➤ <u>Property: C.R.S. Section 24-6-402(4) (a)</u>: To discuss the purchase, acquisition, lease, transfer or sale of any real, personal and other property interest.</li> <li>➤ Present: Mr. Butler, Mrs. Kiesler, Mr. Leany, Mr. Mikolai, Mrs. Tisue Mr. Schultz, Mrs. Callahan-DeVita, Mrs. Martin</li> <li>➤ Return to Open Meeting: 8:35 p.m.</li> </ul>	Adjourn to Executive Session
Aye	x	x	x	x			
No							
Motion Second	x		x				Return to Open Meeting
Aye	x	x	x	x			
No							

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Motion			x			O. ADJOURNMENT: 8:36 p.m.	Meeting Adjourned
Second				x			
Aye	x	x	x	x	x		
No							
						<hr/> Terri N. Wells, Secretary Board of Education	



**Mesa County Valley School District 51  
Recognition:  
Government Finance Officers' Association (GFOA)  
Award for Excellence in Financial Reporting  
Nancy Paregien and Melissa Callahan deVita**

Board of Education Resolution: 12/13: 05

Presented: August 21, 2012

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For the 13<sup>th</sup> consecutive year, the Board of Education would like to recognize the district's Finance and Payroll Department, led by Nancy Paregien, Director of Finance/Payroll and Melissa Callahan deVita, Executive Director of Support Services, for being awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association.

The GFOA's Award for Excellence in Government Finance recognizes contributions to the practice of government finance that exemplify outstanding financial management. This is the highest recognition in the area of governmental accounting and financial reporting.

This award confirms District 51 continues to exemplify excellence in ensuring our taxpayer's dollars are maximized for the benefit of our students. The district's financial annual report has been judged by an impartial panel to meet the high standards of the GFOA's program including demonstrating a constructive "spirit of full disclosure" to clearly communicate the financial story of School District 51.

Nancy and Melissa, you continue to model excellence in all that you do, and we are proud to be recognized as a district for excellence in managing our dollars.



Board of Education Resolution: 12/13: 09

Presented: August 21, 2011

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This summer, four District 51 students participated in the Health Occupations Students of America National Leadership Conference and came home with top ten finalist recognition.

Maya Freismuth (GJHS), Mikayla O'Brien (GJHS), Laura Bloom (GJHS), and Kyra Dowd (Vision) participated as a team against 60 others in their category and finished 7<sup>th</sup> place in the nation. They competed in the Public Health Emergency Preparedness category. Rachel Trogdon (GJHS) placed in the top 25 students in the nation, out of over 500, in the category of Physical Therapy. Rachel's achievement is unique because every other high school represented in her category has a Physical Therapy program, which goes to show just how much the partnership between District 51 and WCCC benefits students.

The students weren't the only ones with achievements worth recognizing; teacher Theresa Bloom was also honored as the Outstanding Advisor from Colorado.

The Board of Education proudly congratulates these four young ladies and their advisor for their hard work. They represented District 51 and their schools on a national level and we look forward to hearing more good things about their future accomplishments.

**Recognition:  
Ryan Crabtree**

American School Band Directors Association induction  
and "Outstanding Young Band Director of the Year"

Board of Education Resolution: 12/13: 10

Presented: August 21, 2012

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For the past seven years, Fruita Monument High School has had Ryan Crabtree as their band director. He has recently been acknowledged by two esteemed musical organizations, both of which are nationally established and highly acclaimed.

Ryan was recently recognized by The American School Band Directors Association (ASBDA). Nomination into this organization is a feat in itself, when prospective members need to be sponsored and recommended by three current members of the ASBDA. Nominees need to have a minimum of seven years teaching with exemplary work, and last, but not least, they must also receive an overall endorsement of the association. Of course Ryan wasn't just nominated; he was also inducted into the ASBDA.

Additionally, Ryan has been awarded the "Outstanding Young Band Director of the Year" by Phi Beta Mu. This fraternity is an international bandmaster's group that promotes the development of better musicians around the world.

Ryan is a native of Grand Junction and an alumnus of Colorado Mesa University. He currently teaches five bands at FMHS and music theory. At this stage of his career he is well on his way to success in future endeavors. The Board of Education would like to congratulate Ryan for all of his hard work and relentless determination, all of which will benefit his students and school.

Board of Education Resolution: 12/13: 08

Adopted: August 21, 2012

<b>Name</b>	<b>School/Assignment</b>	<b>Effective Date</b>
<b>Retirements</b>		
Halpin, Jerry	GJHS/Language Arts	May 25, 2012
Bond, Laura	OMMS/Art	May 25, 2012
<b>Resignations/Termination</b>		
Aldridge, Cortney	GJHS/Family Consumer Science	May 25, 2012
Bonnell, Sarah	Tope/4 <sup>th</sup> and 5 <sup>th</sup> Grade	May 25, 2012
Dewberry, Amy	Fruitvale/SPED Severe Needs	May 25, 2012
Dunn, Jamie	FMS/Language Arts	May 25, 2012
Giesenhagen, Dustin	GJHS/Counselor	June 8, 2012
Goodrich, Jessica	Orchard Ave/1 <sup>st</sup> Grade	May 25, 2012
Harrison, Brandon	GJHS/Business	May 25, 2012
Heath, Jessica	FMHS/Agriculture	May 25, 2012
Horn, Waiola	New Emerson/5 <sup>th</sup> Grade	May 25, 2012
Kelley, Kregg	Loma/4 <sup>th</sup> Grade	May 25, 2012
Kempton, Jennifer	Clifton/Counselor	May 25, 2012
Kurtzman, Clarcie	GMMS/Language Arts	May 25, 2012
Martin, Mica	OMMS/Interventionist	May 25, 2012
McGill, Ian	Thunder Mtn/Art	May 25, 2012
McNabb, Charlotte	GJHS/SPED Moderate Needs	May 25, 2012
Pecorino, Joseph	FMHS/Assistant Principal/Prog. Mon.	June 8, 2012
Reilly, Jennifer	Emerson/SPED Autism	May 25, 2012
Schwerdtfeger, Brian	DIA/Kindergarten	May 25, 2012
Schwerdtfeger, Rebecca	OMMS/Assistant Principal	June 8, 2012
Stephens, Nicole	Pomona/3 <sup>rd</sup> Grade	May 25, 2012
Tallant, Tammy	PHS/SPED Moderate Needs	May 25, 2012
Ward, Lisa	TOC/Computer Tech/SPED Mod Needs	May 25, 2012
Wegner, Jessica	Emerson/SLP	May 25, 2012
Wilkinson, Lara	Rocky Mtn/3 <sup>rd</sup> Grade	May 25, 2012
Yates, Steven	CHS/JROTC	August 10, 2012
Zimmerman, Nichole	Chipeta/2 <sup>nd</sup> Grade	May 25, 2012
<b>Leave of Absence</b>		
Dangler, Stacey	Appleton/1 <sup>st</sup> Grade	August 13, 2012
Hayes, Jennifer	Thunder Mtn/Gifted and Talented	August 13, 2012
Pipkin, Patricia	Orchard Ave/4 <sup>th</sup> Grade	August 13, 2012
Stulc, Risharra	GJHS/Math	August 13, 2012
<b>New Assignments</b>		
Akright, Norma	BMS/Gifted and Talented	August 13, 2012

Board of Education Resolution: 12/13: 08

Adopted: August 21, 2012

Alldredge, Carolyn	Rocky Mtn/3 <sup>rd</sup> Grade	August 13, 2012
Almaraz, Stacie	R-5/Social Studies	August 13, 2012
Anderson, Lindsay	Thunder Mtn/4 <sup>th</sup> Grade	August 13, 2012
Arroyo, Cappi	R5/Outreach Coordinator	August 13, 2012
Bauman, Noell	Rim Rock/Music	August 13, 2012
Beach, Douglas	Career Center/Tech Ed/Industrial Arts	August 13, 2012
Bechtel, Carrie	Shelledy/3 <sup>rd</sup> Grade	August 13, 2012
Behrman, Stephanie	Rocky Mtn/Interventionist	August 13, 2012
Beltran, Lisa	OMMS/Social Studies	August 13, 2012
Bennett, David	GJHS/Business	August 13, 2012
Bennett, Kelly	EMS/Science	August 13, 2012
Bradburn, Sarah	WMS/Science	August 13, 2012
Brauch, Samantha	GJHS/Math	August 13, 2012
Brown, Cameron	CHS/Music	August 13, 2012
Bullen, Colleen	Orchard Ave/1 <sup>st</sup> Grade	August 13, 2012
Busch, Nicholle	FMHS/Math	August 13, 2012
Caiza Valera, Stephanie	Chipeta/Nisley/ESL	August 13, 2012
Cameron, Zac	GMMS/Social Studies	August 13, 2012
Carey, Rian	Chipeta/SPED Mod Needs	August 13, 2012
Carmichael, Rori	FMS/SPED SNB	August 13, 2012
Chavez, Lindsay	GMMS/Language Arts	August 13, 2012
Cherp, Joanie	TOC/SPED Mod Needs and Computer Ed	August 13, 2012
Clark, John	FMS/Science	August 13, 2012
Clodfelter, Emily	FMHS/Language Arts	August 13, 2012
Collins, Katelyn	Hawthorne/Psychologist	August 6, 2012
Cornum, Chelsi	Orchard Ave/5 <sup>th</sup> Grade	August 13, 2012
Creasman, Ira	FMHS/Librarian	August 13, 2012
Crone, Christina	Appleton/4 <sup>th</sup> Grade	August 13, 2012
Crowhurst, Kathy	Clifton/Counselor	August 13, 2012
Davis, Chad	DIA/5 <sup>th</sup> Grade	August 13, 2012
Debord, Brittney	Rocky Mtn/Interventionist	August 13, 2012
Derrieux, Jill	GJHS/Business	August 13, 2012
Dodson, Ashley	Rim Rock/SPED SSN	August 13, 2012
Dreher, William	FMHS/Student Center	August 13, 2012
Eckert, Jessica	GMMS/Interventionist	August 13, 2012
Elliott, Elizabeth	FMHS/SPED Moderate Needs	August 13, 2012
Esposito, Lisa	FMS/SPED SSN	August 13, 2012
Feather, Sharon	Gateway/Math and Science	August 13, 2012
Ferraro, Anthony	CHS/Math	August 13, 2012
Forsythe, Ginger	BMS/Math	August 13, 2012
Foster, Rebecca	CHS/Business	August 13, 2012
Fox, David	FMHS/Science	August 13, 2012

Board of Education Resolution: 12/13: 08

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Franklin, Sarah	Rocky Mtn/Interventionist	August 13, 2012
Geer, Elizabeth	Appleton/Kindergarten	August 13, 2012
Griffin, Kathleen	MGMS/Science	August 13, 2012
Guccini, Laurie	Emerson/SLP	August 13, 2012
Gutierrez, Yaneth	GJHS/Spanish	August 13, 2012
Haberman, Bretta	Pomona/3 <sup>rd</sup> Grade	August 13, 2012
Hall, Amanda	Chipeta/1 <sup>st</sup> Grade	August 13, 2012
Hamilton, David	MGMS/Science	August 13, 2012
Hartman, Heather	GJHS/SPED Moderate Needs	August 13, 2012
Harty, Christine	GMMS/Science	August 13, 2012
Havens, Susan	PHS/SPED SSN	August 13, 2012
Hill, Megan	Lincoln OM/Kindergarten	August 13, 2012
Hill, Sara	Nisley/2 <sup>nd</sup> Grade	August 13, 2012
Hower, Diane	GMMS/SPED Moderate Needs	August 13, 2012
Infante, Allison	CHS/Counselor	July 30, 2012
Jarman, Manda	Tope/5 <sup>th</sup> Grade	August 13, 2012
Jensen, Melanie	Sceinic/4 <sup>th</sup> Grade	August 13, 2012
Johnston, Ward	Clifton/Music	August 13, 2012
Jones, Tami	Broadway/GT	August 13, 2012
Kennedy, Summer	Wingate/1 <sup>st</sup> Grade	August 13, 2012
Kindall, Kathryn	EMS/Language Arts	August 13, 2012
King, Joshua	CHS/Math	August 13, 2012
Kirby, Kyle	OMMS/Math	August 13, 2012
Kissner, Crystal	Thunder Mtn/5 <sup>th</sup> Grade	August 13, 2012
Koti, Sarah	New Emerson/5 <sup>th</sup> Grade	August 13, 2012
Kuipers, Stacie	GMMS/SPED Mod Needs	August 13, 2012
Kumm, Kelsey	GMMS/Science	August 13, 2012
Lawler, Sarah	CHS/Language Arts	August 13, 2012
Lebaron, Julie	Hawthorne/School Nurse	August 9, 2012
Lee, Catrina	OMMS/ Language Arts	August 13, 2012
Lind, Lisa	Rocky Mtn/2 <sup>nd</sup> Grade	August 13, 2012
Litsheim, Mary	OMMS/Interventionist	August 13, 2012
Llamas-Cornelison, Tania	Hawthorne/OTPT	August 13, 2012
Lynn, Paula	OMMS/SPED Moderate Needs	August 13, 2012
Maloney, Ann	Emerson/Speech Language	August 13, 2012
Mardit, Bryan	RMS/Computer Education	August 15, 2012
Mattas, Morgan	Pear Park/2 <sup>nd</sup> Grade	August 13, 2012
McChesney, Susan	GJHS/Consumer Family Studies	August 9, 2012
McClure, Melissa	MGMS/SPED Moderate Needs	August 13, 2012
McCune, Mariah	GJHS/Language Arts	August 13, 2012
McGee, Christine	EMS/Counselor	August 6, 2012
McGowan, Marie	MGMS/Language Arts	August 13, 2012

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McGuire, Maureen	BTK/ELL	August 13, 2012
McIntyre, Shanon	Emerson/SLP	August 13, 2012
Mckeand, David	Fruitvale/SPED SSN	August 13, 2012
Means, Kristopher	GJHS/Math	August 13, 2012
Mendenhall, Kelly	GRVA/Counselor	August 10, 2012
Moquin, Erin	Hawthorne/Occupational Therapist	August 13, 2012
Morrison, Ann	Rocky Mtn/Learning Facilitator	August 13, 2012
Mulford, Robert D	Orchard Ave/SPED Moderate Needs	August 13, 2012
Myers, Jessica	Fruita 8-9/Consumer Family Studies	August 9, 2012
Nees, Tanya	Orchard Ave/5 <sup>th</sup> Grade	August 13, 2012
Newa Shrestha, Manju	BMS/Science	August 13, 2012
Osburn, Tami	Pear Park/1 <sup>st</sup> Grade	August 13, 2012
Peacock, Rachel	CHS/Math	August 13, 2012
Pelttari, Erik	CHS/Math	August 13, 2012
Peterson, Kirsten	DIA/Music	August 13, 2012
Pritekel, Cynthia	FMHS/Agriculture	August 13, 2012
Quinn, Roxanne	Chipeta/4 <sup>th</sup> Grade	August 13, 2012
Rich, Dawn	Dos Rios/3 <sup>rd</sup> Grade	August 13, 2012
Ripple, Allison	FMS/Computer Education	August 13, 2012
Roseberry, Whitney	GMMS/Math	August 13, 2012
Rucker, Jennifer	GRVA/Math	August 13, 2012
Ryden, Stephanie	Appleton/4 <sup>th</sup> Grade	August 13, 2012
Sallak, Sonya	R5/Counselor	July 30, 2012
Sanchez, Mistina	Pear Park/5 <sup>th</sup> Grade	August 13, 2012
Sawyer, Heather	MGMS/Music	August 13, 2012
Schaack, Nancy	FMHS/Language Arts	August 13, 2012
Simpson, Maile	GJHS/Math	August 13, 2012
Skinner, Thea	RMS/Art	August 13, 2012
Sleeper, David	GJHS/Language Arts	August 13, 2012
Smith, Brittany	F 8-9/Language Arts	August 13, 2012
Smith, Bryan	Clifton/5 <sup>th</sup> Grade	August 13, 2012
Smith, David	GJHS/Physical Education	August 13, 2012
Smith, Shelly	Rocky Mtn/3 <sup>rd</sup> Grade	August 13, 2012
Smith, Stephanie	Rocky Mtn/3 <sup>rd</sup> Grade	August 13, 2012
Snider, Natasha	Orchard Ave/2 <sup>nd</sup> Grade	August 13, 2012
Sommersted, Maja	Thunder Mtn/Art	August 13, 2012
Sorensen, Robert	Rim Rock/SPED Mod Needs	August 13, 2012
Spencer, Angel	CHS/Math	August 13, 2012
Stluka, Megan	Rocky Mtn/Counselor	August 13, 2012
Stocks, Amy	GRVA/Language Arts	August 13, 2012
Stoffel, Sherilyn	Clifton/1 <sup>st</sup> Grade	August 13, 2012
Stone, Brian	FMHS/Vocal Music	August 13, 2012

Board of Education Resolution: 12/13: 08

Adopted: August 21, 2012

Stone, Ellysa	Thunder Mtn/2 <sup>nd</sup> Grade	August 13, 2012
Stone, Jackie	Clifton/Interventionist	August 13, 2012
Straw, Brandon	GJHS/Social Studies	August 13, 2012
Sullivan, Kelsey	Scenic/4 <sup>th</sup> Grade	August 13, 2012
Sutter Lagarejos, Katharine	DIA/1 <sup>st</sup> Grade	August 13, 2012
Talucci, Abrielle	FMS/Social Studies	August 13, 2012
Tiede, Saprina	Dos Rios/4 <sup>th</sup> Grade	August 13, 2012
Tufly, Gina	MGMS/SPED Mod Needs	August 13, 2012
Venable, Whitney	Nisley/Counselor	August 13, 2012
Wade, Ashley	Rocky Mtn/Interventionist	August 13, 2012
Wagner, Amber	Taylor/SPED SSN	August 13, 2012
Weathers, Kelly	Fruitvale/Interventionist	August 13, 2012
Weaver, Leslie	Chipeta/1 <sup>st</sup> Grade	August 13, 2012
Weckenbrock, Gregory	BMS/Science	August 13, 2012
Weicker, Jennifer	FMS/Gifted and Talented	August 13, 2012
Wells, Tamara	Pomona/SPED SSN	August 13, 2012
Wieker, Dawn	GJHS/Spanish	August 13, 2012
Wilbert, Jacob	GJHS/Science	August 13, 2012
Woodworth, Melinda	FMS/Language Arts	August 13, 2012
Wooley, Sandra	Rim Rock/SPED Moderate Needs	August 13, 2012
Wynkoop, Matthew	Fruitvale/5 <sup>th</sup> Grade	August 13, 2012

*I hereby certify that the information contained in the above resolution is accurate and was adopted by the Mesa County Valley School District 51 Board of Education on August 21, 2012.*

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*Terri N. Wells*  
*Secretary, Board of Education*

Board of Education Resolution: 12/13: 06

Adopted: August 21, 2012

<b>Donor</b>	Mark A. Twardowski
<b>Gift</b>	Cash
<b>Value</b>	\$2,890.04
<b>School/Department</b>	Fruita Monument High School / Girls lacrosse team

<b>Donor</b>	Alpine Bank
<b>Gift</b>	Cash
<b>Value</b>	\$1,000.00
<b>School/Department</b>	Athletics / Athletic scholarship account

<b>Donor</b>	Karen Troester
<b>Gift</b>	Flat screen monitors and printers
<b>Value</b>	\$600.00
<b>School/Department</b>	Emerson Building / Instructional Offices

<b>Donor</b>	Everyday Wellness
<b>Gift</b>	Two yoga classes
<b>Value</b>	\$24.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Sam's Club
<b>Gift</b>	Gift card
<b>Value</b>	\$25.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Enstrom's
<b>Gift</b>	Two boxes of toffee
<b>Value</b>	\$39.90
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	ANEWU Salon
<b>Gift</b>	Pedicure and gel nails
<b>Value</b>	\$85.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Addictive Salon
<b>Gift</b>	Gel toes and haircut
<b>Value</b>	\$90.00
<b>School/Department</b>	Administration Office / Secretarial in-service



Board of Education Resolution: 12/13: 06

Adopted: August 21, 2012

<b>Donor</b>	Addictive Salon
<b>Gift</b>	Haircut
<b>Value</b>	\$40.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Scentsy Candles
<b>Gift</b>	Candle warmers, tins and car air fresheners
<b>Value</b>	\$157.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Safeway, Inc.
<b>Gift</b>	Gift card
<b>Value</b>	\$20.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Source Office Products
<b>Gift</b>	Coffee and water
<b>Value</b>	\$50.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	River City Bagels
<b>Gift</b>	Bagels and cream cheese
<b>Value</b>	\$45.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Albertson's (Redlands)
<b>Gift</b>	Juice, napkins, forks and cream cheese
<b>Value</b>	\$25.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Albertson's (12 <sup>th</sup> Street)
<b>Gift</b>	Fruit and yogurt
<b>Value</b>	\$20.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Einstein Bagels
<b>Gift</b>	Bagels and cream cheese
<b>Value</b>	\$15.00
<b>School/Department</b>	Administration Office / Secretarial in-service

Board of Education Resolution: 12/13: 06

Adopted: August 21, 2012

<b>Donor</b>	Main Street Bagels
<b>Gift</b>	Bagels
<b>Value</b>	\$5.00
<b>School/Department</b>	Administration Office / Secretarial in-service

<b>Donor</b>	Grand Dental
<b>Gift</b>	Cash
<b>Value</b>	\$22.16
<b>School/Department</b>	Fruita 8/9 School / General account

<b>Donor</b>	USDA – National Resources Conservation Service
<b>Gift</b>	Water cycle posters
<b>Value</b>	\$500.00
<b>School/Department</b>	BTK / Elementary teachers and 6 <sup>th</sup> grade science teachers

<b>Donor</b>	Western Rockies Federal Credit Union
<b>Gift</b>	Student practice check books
<b>Value</b>	\$400.00
<b>School/Department</b>	Fruita Monument High School / Business students

<b>Donor</b>	Grand Valley Transit
<b>Gift</b>	GVT passes
<b>Value</b>	\$1,100.00
<b>School/Department</b>	Career Center / In-STEPS Program

NOW THEREFORE BE IT RESOLVED the Mesa County Valley School District 51 Board of Education, in accepting the donations listed above, extends their appreciation and acknowledges these important partnerships within the community which support learning for all students.

*I hereby certify that the information contained in the above resolution is accurate and was adopted by the Mesa County Valley School District 51 Board of Education on August 21, 2012.*

\_\_\_\_\_  
Terri N. Wells  
Secretary, Board of Education

**Grants**

Board of Education Resolution: 12/13: 07

Adopted: August 21, 2012

<b>Grant Title</b>	Title III, Part A: English Language Acquisition, Language Enhancement, and Academic Achievement and Title III, Part A Immigrant Set Aside,
<b>Fund Number</b>	22-4365 and 7365
<b>Site</b>	Emerson and District-wide
<b>Description</b>	Adding authorized signing representatives only
<b>Budget Amount</b>	N/A
<b>Fiscal Year</b>	June 30, 2013
<b>Authorized Representatives</b>	Andy Laase, Jody Mimmack, and Lesley Rose

NOW THEREFORE BE IT RESOLVED that the Mesa County Valley School District No. 51 Board of Education approved the above identified grant funds for expenditure purposes.

<b>Grant Title</b>	School Improvement Grants
<b>Fund Number</b>	22-7388
<b>Site</b>	R-5 and Clifton
<b>Description</b>	Adding authorized signing representatives only
<b>Budget Amount</b>	N/A
<b>Fiscal Year</b>	September 30, 2013
<b>Authorized Representatives</b>	Andy Laase, Ron Roybal, and Lesley Rose

NOW THEREFORE BE IT RESOLVED that the Mesa County Valley School District No. 51 Board of Education approved the above identified grant funds for expenditure purposes.

<b>Grant Title</b>	Education for Homeless Children and Youth
<b>Fund Number</b>	22-5196
<b>Site</b>	BTK, Chipeta, Dos Rios, and District-wide
<b>Description</b>	Adding authorized signing representatives only
<b>Budget Amount</b>	N/A
<b>Fiscal Year</b>	June 30, 2013
<b>Authorized Representatives</b>	Ron Roybal and Jody Mimmack

NOW THEREFORE BE IT RESOLVED that the Mesa County Valley School District No. 51 Board of Education approved the above identified grant funds for expenditure purposes.

**Grants**

Board of Education Resolution: 12/13: 07

Adopted: August 21, 2012

<b>Grant Title</b>	Aid for Homeless Families, Ametek Employees and Ametek Foundation REACH Grant, Expelled and At-Risk Student Services State Grant, and Expelled and At-Risk Student Services State Grant - Truancy
<b>Fund Number</b>	22-0010, 0049, 3183-585, 3183-644
<b>Site</b>	District-wide
<b>Description</b>	Adding authorized signing representatives only
<b>Budget Amount</b>	N/A
<b>Fiscal Year</b>	June 30, 2013
<b>Authorized Representatives</b>	Ron Roybal, Jody Mimmack and Cathy Haller

NOW THEREFORE BE IT RESOLVED that the Mesa County Valley School District No. 51 Board of Education approved the above identified grant funds for expenditure purposes.

<b>Grant Title</b>	Career Center Wind for Schools Turbine Project
<b>Source</b>	Lowe's Charitable & Educational Foundation
<b>Fund Number</b>	22-480-0051
<b>Site</b>	Career Center
<b>Description</b>	To be used for construction of a wind turbine that will be utilized as an educational tool for students interested in a renewable energy career field.
<b>Budget Amount</b>	\$10,000.00
<b>Fiscal Year</b>	06/30/2013
<b>Authorized Representative</b>	Cal Clark

*I hereby certify that the information contained in the above resolution is accurate and was adopted by the Mesa County Valley School District 51 Board of Education on August 21, 2012.*

\_\_\_\_\_  
*Terri N. Wells*  
*Secretary, Board of Education*

# **Mesa County Valley School District 51**

**JICDE**

## **BULLYING PREVENTION AND EDUCATION**

Adopted: March 24, 2001

Revised: August 6, 2002; April 15, 2003

First Reading June 19, 2012

Adopted: August 21, 2012

Page 1 of 2

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The Board of Education recognizes the negative impact that bullying has on student health, welfare and safety and on the learning environment at school. Bullying is prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event.

Bullying is defined as any written or verbal expression, or physical or electronic act or gesture, or a pattern thereof, that is intended to coerce, intimidate, or cause any physical, mental, or emotional harm to any student. Bullying is prohibited against any student for any reason, including, but not limited to, any such behavior that is directed toward a student on the basis of his or her academic performance or any basis protected by federal and state law, including disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or the need for special education services, whether such characteristic(s) are actual or perceived.

A student who engages in any act of bullying and/or a student who takes any retaliatory action against a student who reports in good faith an incident of bullying, shall be subject to appropriate disciplinary action including suspension, expulsion and/or removal from the classroom. However, the building principal may also consider other actions or interventions that may be appropriate in response to student bullying or to prevent its recurrence, including referral to law enforcement authorities. In determining the appropriate action to be taken in response to incidents of student bullying, the building principal or principal's designee shall take into consideration the severity and pattern, if any, of the bullying behavior, and other Board policies and regulations, if any, that address the type of conduct that may be involved.

The Superintendent or his designee shall develop a comprehensive plan to address bullying at all school levels. The plan shall be designed to:

1. Send a clear message to students, staff, parents and community members that bullying will not be tolerated.
2. Train staff and students in taking pro-active steps based on data to prevent bullying from occurring
3. Implement consistent procedures for immediate intervention, investigation, and appropriate discipline for students engaged in bullying behavior.
4. Initiate efforts to change the behavior of students engaged in bullying behaviors through re-education on acceptable behavior, discussions, counseling, and appropriate disciplinary measures.
5. Foster productive partnerships and communication with parents and community members in order to help maintain a bully-free environment.
6. Support victims of bullying by establishing procedures for follow-up, monitoring, and communication with them and their families.
7. Recognize and praise positive, supportive behaviors of students toward one another on a regular basis and build character of all students.
8. Provide a safe and welcoming environment for students who are at increased risk of being bullied by peers.
9. Require decision-making, action planning and monitoring based on available data.
10. Collect input and analyze current and accurate data regarding bullying using District-wide tools.

Each school shall designate a data review team to advise school administrators concerning the severity and frequency of bullying incidents that occur in the school. The team may include, but need not be limited to, law

# **Mesa County Valley School District 51**

**JICDE**

## **BULLYING PREVENTION AND EDUCATION**

Adopted: March 24, 2001

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Adopted: August 21, 2012

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enforcement officials, prosecutors, social workers, health professionals, mental health professionals, counselors, teachers, administrators, parents and students.

The Superintendent or his designee will review categories of disciplinary actions and provide a report to the Board of Education on a quarterly basis to assure that appropriate steps are being taken to prevent future incidents of bullying.

### Legal References:

C.R.S. 22-32-109.1 (2)(a)(X) *(policy required as part of safe schools plan)*

### Cross References:

[AC](#), Nondiscrimination/Equal Opportunity

AC-R, Nondiscrimination (Dealing with threats, violence & malicious insults)

ACA, Nondiscrimination - Complaint and Grievance Process

JB, Equal Educational Opportunities

JBB, Sexual Harassment

JICDA, Code of Conduct

JICDD, Violent and Aggressive Behavior

JK, Student Discipline

JS, Student Use of Information Technology Resources

# **Mesa County Valley School District 51**

**EEAA**

## **WALKERS AND RIDERS**

Adopted: January 11, 1977

Revised: October 17, 1995; March 7, 2000, September 17, 2002

Proposed Revision: June 19, 2012

Adopted: August 21, 2012

Page 1 of 3

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School District 51 shall provide transportation to and from school for:

1. Students attending the elementary school designated attendance center of their residence when the distance from the student's residence is two miles or more from the school.
2. Students attending the middle school designated attendance center of their residence when the distance from the student's residence is three miles or more from the school.
3. Students attending the senior high school designated attendance center of their residence when the distance from the student's residence is three miles or more from the school.
4. Students who have been administratively assigned to attend a designated attendance center other than the designated attendance center of their residence.
5. Students with disabilities, consistent with state and federal laws, rules and regulations governing the education of students with disabilities which contain special requirements not applicable to the general education program.
6. Transportation to and from any school other than the designated attendance center of the student's residence, including, but not limited to, Board-approved summer school, special or alternative education programs or school choice/transfer options, shall be provided only upon the approval of the Board and upon such conditions as the Board may specify.

### Designated Attendance Centers

The district's interpretation of the "designated attendance center" will be:

1. Designated attendance center means that regular school center located within the attendance boundaries as defined in by board policy, JC, Student Attendance Areas.
2. The term "designated attendance center" also applies in those cases where students are administratively assigned from one regular attendance area to a second regular attendance area. In dealing with this definition, the factors of district economy, appropriate pickup points for students, time schedules for bus routes and the like are to be considered. The school administration shall have the flexibility to design bus routes that will accommodate both the students and the district in respect to transportation to the administratively-assigned school.
3. The term "designated attendance center" shall not include educational programs such as Board-approved summer schools, special or alternative education programs or school choice/open enrollment options.

This policy may be waived, provided there is no additional cost to the district, using consistent parameters. If transportation is provided outside the established policies, parents must be informed it is a waiver, and transportation is not guaranteed. The same transportation fee shall apply as that of pay riders.

A change of student residence, either permanent or temporary, may change the transportation eligibility.

# **Mesa County Valley School District 51**

**EEAA**

## **WALKERS AND RIDERS**

Adopted: January 11, 1977

Revised: October 17, 1995; March 7, 2000, September 17, 2002

Proposed Revision: June 19, 2012

Adopted: August 21, 2012

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Students living less than the specified distances or not attending the attendance center school of their residence may be provided transportation upon application and upon showing of cause for the following:

1. They have health and/or physical impairments. However, a written statement from the attending physician describing the impairment and the length of time transportation will be necessary may be required.
2. Special education students who because of physical or mental handicaps are not able to perform the walking assignments expected of students enrolled in regular school classes and if transportation services are required by their Individual Education Plans.
3. Dangerous walking conditions prevail.

Students attending the attendance center school of their residence may be transported to and from a baby-sitter or play school if all the following criteria are met:

1. The residence of the parent is two miles or more from school.
2. The baby-sitter is two miles or more from school.
3. The student is attending school in the designated attendance center serving the residence of the student.
4. The baby-sitter resides in the designated attendance center serving the student's residence.
5. The student can be delivered to the baby-sitter without altering the established routes.

### **Measurement for Eligibility**

The Board of Education recognizes that the determination and measurement of distances for student eligibility can become emotional and controversial. In an effort to reduce as much emotion, controversy and personal opinion as possible from the measurement process, the Board ensures that a consistent process is used in all situations.

Distances shall be measured with an instrument certified for accuracy either by the district or the appropriate certifying agency. The manager of transportation or his designee shall perform the measurements for the district.

Measurements for transportation eligibility shall be measured from a designated starting point in the bus loading zone through the nearest foot and/or vehicular public access to the school to the nearest serviceable driveway to the home. In the event there is not a driveway at the home, the measurement shall be made to a point in the public road directly in line with the front door of the home. Measurements shall be made from the school to the home over the nearest public and/or district-owned roadways and pedestrian walkways.

In those cases where the distance is close to the two- or three-mile limitation, the only acceptable measurement will be a measurement made with an instrument that will provide a measurement in feet. Individuals desiring to furnish an eligibility measurement may do so by providing at no cost to the district a measurement recorded in feet and certified by a registered engineer. In the event this measurement indicates a possible error in the district measurement, the district shall re-measure to make the final determination.

In cases where students are ineligible for school district transportation, the parent may contract privately with the bus contractor for transportation if seating space is available without causing deviation from the existing routes. When seating space is not available, names will be placed on a "first come, first served" waiting list. As seats become available the parent(s) or guardian(s) will be notified by the contractor of such availability.



**Mesa County Valley School District 51**

**EEAA**

**WALKERS AND RIDERS**

Adopted: January 11, 1977

Revised: October 17, 1995; March 7, 2000, September 17, 2002

Proposed Revision: June 19, 2012

Adopted: August 21, 2012

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The district's manager of transportation or designee shall develop and keep current maps of each school site throughout the district indicating the location of each site's designated starting point of measurement for determining transportation eligibility.

The superintendent shall issue appropriate administrative procedures designed to effect the provisions of this policy, including appropriate administrative procedures governing the transportation of students with disabilities consistent with the district's responsibility under applicable laws, rules and regulations.

Cross References:

JC, School Attendance Areas

JCA/JFBB, Assignment of Students to Schools (Schools of Choice)

KBBA, Custodial and Non-custodial Parent Rights and Responsibilities

Legal References:

C.R.S. 22-32-113

C.R.S. 22-32-114

C.R.S. 22-51-101, et seq.

C.R.S. 22-20-101, et seq.

Public Law 94-142, Section 504, Rehabilitation Act of 1973

**Mesa County Valley School District 51**  
**FEG/FEGB CONSTRUCTION CONTRACT BIDDING AND**  
**AWARDS/ CONTRACTOR'S AFFIDAVITS AND**  
**GUARANTEE**

Adopted: July 21, 1992  
Policy Manual Review: September 17, 2002  
Proposed Revision: August 21, 2012  
Page 1 of 2

All major contracts for building construction shall be reviewed by the school district attorney.

Minor projects may be performed on authority of the Director of Maintenance and Operations, provided that they fall within budgetary authorization, conform to all applicable state and local building and land use codes, health and fire laws, and environmental standards, and are awarded for a total project cost not to exceed ~~\$5,000~~ \$50,000.

The District shall not contract with a designer, a contractor, or a designer and contractor for the construction, design, or both the construction and design of a District public works project unless a full and lawful appropriation therefore has been made. Every contract for a District public works construction project shall contain a statement that the amount of money appropriated is equal to or in excess of the contract amount and shall also contain a clause which prohibits the issuance of any change order or other form of order or directive by the District requiring additional compensable work to be performed, which work causes the aggregate amount payable under the contract to exceed the amount appropriated for the original contract, unless the contractor is given written assurance by the District that lawful appropriations to cover the costs of additional work have been made or unless such work is covered under a remedy granting provision of the contract. As used herein the term "remedy granting provision" means any contract clause which permits additional compensation in the event that a specific contingency or event occurs.

The Superintendent may, by written delegation, confer contracting authority to building principals or building supervisors for free standing, non-structural improvements authorized by the budget where (1) the total project cost does not exceed \$1,000 and (2) the project does not require a building permit under Department of Labor standards. In such cases the building principal or building supervisor shall consult with the Director of Maintenance and Operations regarding contracting procedures, job specifications, environmental and quality control considerations prior to entering into a contract for the work. All such contracts shall be in writing with a copy forwarded to the Superintendent. All contracts for building construction shall be in writing with copies forwarded to the Superintendent and the purchasing department with appropriate purchase order documentation and account coding.

All construction contracts shall be in compliance with the laws of the state of Colorado, including those relating to the provision of bid security, worker's compensation insurance, and payment and performance bonds.

Partial payments may be made with supervisor approval and within the procedures or time schedules of accounts/payable as work progresses. This will depend upon terms of the contract.

Unless otherwise specified in the construction contract, a retainage of ten percent (10%) shall be made for all work performed or materials stored for a contract of greater than ~~\$25,000 and less than \$80,000~~, or as deemed necessary for contracts less than \$25,000. This retainage shall be maintained for all payments until completion and acceptance of the work and following notification to subcontractors as provided by the Public Works Bonding Act.

On contracts exceeding ~~\$80,000~~, \$100,000 the contract shall provide for partial payments of the amount due under such contract at the end of each calendar month, or as soon thereafter as practicable, to the contractor if the contractor is satisfactorily performing the contract. At least ninety percent (90%) of the calculated value of any work completed shall be paid until fifty percent (50%) of the work required by the contract has been performed. Thereafter, the district shall pay any of the remaining installments without retaining additional funds if, in the opinion of the district official charged with the responsibility for supervising the project, satisfactory progress is being made in the work. The withheld percentage of the contract price on any project exceeding ~~\$80,000~~ \$100,000 shall be retained until the project is completed satisfactorily and finally accepted by the board. The board may, if it finds that satisfactory progress is being made in all phases of the work, upon written request by the contractor,

**Mesa County Valley School District 51**  
**FEG/FEGBCONSTRUCTION CONTRACT BIDDING AND**  
**AWARDS/ CONTRACTOR'S AFFIDAVITS AND**  
**GUARANTEE**

Adopted: July 21, 1992

Policy Manual Review: September 17, 2002

Proposed Revision: August 21, 2012

Page 1 of 2

authorize payment from the withheld percentage, provided that before such payment is made, the board shall determine that satisfactory and substantial reasons exist for the payment and upon presentation to the board of written approval from any surety furnishing bonds for the project. Every contractor performing work on a district project shall make partial payments of the amount due to each of its subcontractors in the same manner as the public entity is required to pay the contractor under this policy, provided that the subcontractor is satisfactorily performing under his contract with the contractor.

Legal References:

with 24-91-102 through 24-91-110 (Construction Contracts with Public Entities)  
38-26-101 1973 C.R.S. 38-26-105 1973 C.R.S. 38-26-106

Cross Reference:

DJE, Bidding Requirements

**Mesa County Valley School District 51**  
**DJE BIDDING REQUIREMENTS AND**  
**PROCEDURES**

Adopted: Date of Manual Adoption  
Revised: May 21, 1991 Policy Manual  
Review: September 3, 2002

All contractual services and purchases of supplies, materials and equipment under a single contract, purchase order or invoice in the amount of ~~\$25,000~~ ~~\$10,000~~ or more shall be put to bid unless the Board of Education expressly waives application of this policy. The bidding requirement shall not apply, however, to professional services or instructional materials. Other purchases may be made in the open market, but shall, when possible, be based on competitive quotations or prices.

All contracts and all open market orders required to be put to bid shall be awarded to the ~~lowest~~ ~~most responsive~~, responsible qualified supplier, taking into consideration the quality of materials (services) desired and their contribution to program goals.

When bidding procedures are used, bids shall be advertised appropriately. Suppliers shall be invited to have their names placed on ~~mailing vendor~~ lists to receive invitations to bid. When ~~specifications~~ ~~invitations~~ are prepared, ~~they shall be mailed to~~ all merchants and firms who have indicated an interest in bidding ~~shall receive the invitation~~.

All bids shall be submitted ~~in sealed envelopes, as instructed by the invitation. addressed to the Board, and plainly marked with the bid number and the time of the bid opening.~~ Bids shall be opened in public by appropriate district officials or employees at the time specified, and all bidders shall be invited to be present.

The Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the district.

The bidder to whom an award is made may be required to enter into a written contract with the district and/or supply performance and payment bonds. The Board hereby delegates to the superintendent authority to determine the necessity, form and amount of bonds.

Legal Reference:

22-32-109 (1)(b)  
24-18-201

Cross Reference:

BCA/BCB, Board Member Conduct/Conflict of Interest